

**WEST ORANGE BOARD OF EDUCATION
Public Board Meeting - 8:00 p.m. – March 4, 2013
West Orange High School
51 Conforti Avenue**

Minutes

I. ROLL CALL OF THE MEMBERS AND PLEDGE OF ALLEGIANCE

Present: Mrs. Casalino, Mrs. Brill, Mrs. Lab, Mrs. Mordecai, Mr. Charles

Motion to adjourn to closed session to discuss personnel items, security and transportation.

MOTION: Mrs. Lab SECOND: Mrs. Brill VOTE: 5-0 (VV)

Motion to reconvene to open session.

MOTION: Mrs. Brill SECOND: Mrs. Casalino VOTE: 5-0 (VV)

II. NOTICE OF MEETING:

Please take notice that adequate notice of this meeting has been provided in the following manner:

- A. That a written notice was sent from the Office of the Secretary of the Board at 4:00 p.m. on January 10, 2013.**
- B. That said notice was sent by regular mail to the West Orange Township Clerk and the Editors of the West Orange Chronicle and the Star-Ledger.**
- C. That said notice was posted in the lobby of the Administration Building of the Board of Education.**

III. SUPERINTENDENT'S AND/OR BOARD'S REPORTS

IV. REPORTS, DISCUSSIONS, AND RECOMMENDATIONS

A. PERSONNEL

1. Resignations

- a.) Superintendent recommends approval of the following resignation(s):**

Rita Davidson, Vocal Music Teacher, Pleasantdale School, for retirement purposes, effective 2/28/13

Susan Kantor, Grade 2 Teacher, St. Cloud School, for retirement purposes, effective 7/1/13

2. Appointments

- a.) Superintendent recommends approval of the following appointment(s) at the appropriate contractual rates:

Victoria Encarwacion, Substitute Part-time Bus Driver/Monitor, Transportation Department, \$17.50 per hour, effective 3/5/13

Aaron Carr, Security Guard, Liberty School, \$17.50 per hour, effective upon completion of paperwork

Kelly Gambuti, 1:1 support for student for student for NJASK Preparation Program, \$23/hour, for a total of \$161

Additions to the 2012-2013 Substitute List, pending completion of paperwork, as follows:

<u>Name</u>	<u>Subject Area</u>
• Sultana Pashalidis	Teacher

Staff to provide home instruction on an “as needed” basis for the 2012-2013 school year (Att. #1)

3. Leave(s) of Absence

- a.) Superintendent recommends approval of the following leave(s) of absence:

Karyn Landis, Grade 5 Teacher, Mt. Pleasant School, maternity leave of absence, effective 5/6/13-12/31/13

Jennifer Schroeder, Grade 3 Teacher, Mt. Pleasant School, medical leave of absence, effective 2/28/13-3/14/13

4. Superintendent recommends approval of lateral movements on salary guide for course completion, as per WOE contract, retroactive to September 1, 2012 as stipulated

Personnel – Items 1 through 4

MOTION: Mrs. Lab

SECOND: Mrs. Mordecai

VOTE: 5-0 (RC)

B. CURRICULUM AND INSTRUCTION

1. **Recommend approval the Memorandum of Understanding (MOU) between the COPE Center, Inc. and the West Orange Board of Education in connection with “The Daniel Project”, a collaboration to improve the social and academic functioning of at-risk students at Edison Middle School (Att. #2)**

MOTION: Mr. Charles

SECOND: Mrs. Brill

VOTE: 5-0 (RC)

C. FINANCE

1. **Recommend approval of the 3/4/13 Bills List: (Att. #3)**

Payroll/Benefits	\$ 3,769,126.94
Transportation	\$ 182,145.04
Special Ed. Tuition	\$ 17,134.25
Instruction	\$ 9,026.56
Facilities	\$ 17,663.92
Grants	\$ 134,399.41
Food Service	\$ 10,611.41
Textbooks/Supplies/Athletics/Misc.	\$ 24,808.76
	<u>\$ 4,164,916.29</u>

2. **Recommend approval of the following Tentative Budget Resolution:**

RESOLVED that the West Orange Board of Education approve the **2013-14 tentative budget** for submission as follows:

	<u>Budget</u>	<u>Local Tax Levy</u>
Total General Fund	\$132,977,874	\$122,203,165
Total Special Revenue Fund	\$ 3,860,374	\$ n/a
Total Debt Service Fund	<u>\$ 6,286,807</u>	<u>\$ 4,936,617</u>
Totals	\$143,125,055	\$127,139,782

3. **Recommend that the West Orange Board of Education approve the following Capital Improvement Resolution for implementation in its 2013-2014 budget: (Att. #4)**

WHEREAS the West Orange Board of Education, having 12 buildings, 11 of which are older structures in need of considerable repairs which fit the definition of Capital Improvements to Buildings, and which are consistent with the Board’s Long Range Facilities Plan, and in addition, have certain emergency items and

needed capital improvements for the health and safety of the students,

NOW THEREFORE BE IT RESOLVED that the West Orange Board of Education approves the attached Capital Improvements in the 2013-2014 budget.

4. **Recommend approval of the Maximum Travel Expenditures for the Pre-Budget Year, the YTD Expenditures, and the Ensuing Budget Year (Att. #5)**
5. **Recommend acceptance of School Garden Grant Award from Slow Food Northern NJ in an amount up to \$300 for the benefit of Redwood Elementary School**
6. **Recommend approval for West Orange Board of Education to appropriate \$1,500 to pay for 2 vans to transport members of the baseball team while on their Florida trip.**

Finance – Items 1 through 6

MOTION: Mrs. Lab

SECOND: Mrs. Brill

VOTE: 5-0 (RC)

D. REPORTS

1. **The Board of Education recognizes receipt of the HIB report through 3/4/13**

The Board accepts the HIB report though 3/4/13.

MOTION: Mrs. Mordecai

SECOND: Mr. Charles

VOTE: 5-0 (VV)

V. REPORT FROM THE BOARD PRESIDENT AND/OR BOARD MEMBERS

- VI. **MOTION FOR THE NEXT BOARD MEETING to be held at 6:00 p.m. on March 11, 2013 at West Orange High School.**

MOTION: Mrs. Mordecai

SECOND: Mr. Charles

VOTE: 5-0 (VV)

VII. PETITIONS AND HEARINGS OF CITIZENS

VIII. ADJOURNMENT

MOTION: Mrs. Lab

SECOND: Mrs. Brill

VOTE: 5-0 (VV)

Respectfully submitted,

Mark A. Kenney, Secretary